

Residential – Permit Information Form

Municipal Office Use Only

Municipality: _____ PBI Permit #: _____

Development Approved: No Yes (Proposed construction meets all zoning bylaws and/or is approved in principle.)

Geotech Report Required: No Yes (If required by zoning bylaws or engineer recommendation.)

Permit Application Date: _____ Permit Expiry Date: _____

Date Sent to PBI: _____ Administrator Name: _____

Method Sent (mail, fax, e-mail): _____ Signature: _____

Information Below Can Be Completed By The Applicant

Contact Information:

Registered Owner: _____ Home: _____

Mailing Address: _____ Bus: _____

E-mail: _____ Cell: _____

Contractor: _____ Bus: _____

Contact Person: _____ Fax: _____

E-mail: _____ Cell: _____

Same as Registered Owner

Applicant's Name: _____ Ph: _____

Same as Registered Owner Same as Contractor

Jobsite Location:

Civic Address: _____

Legal Land Description: Lots(s) _____ Block _____ Plan No. _____

_____ ¼, Section _____ Township _____ Range _____ W _____

Subdivision: _____

Landmark or Reference: _____

(Note directions that will assist the Building Official in finding the jobsite)

Project Details:

Single Family Dwelling (Select one permit type that best describes the dwelling):

New Home Duplex Unit Cottage RTM Post-Move Mobile (Manufactured) Home

Select on line below ALL that pertain to this permit and are included with the plans submitted to PBI for review:

Basement Development Deck Attached Garage (Insulated) Attached Garage (Not Insulated)

Residential Building Project (Separate permit is required for each project type):

Addition Renovation Deck Basement Development Secondary Suite

Sunroom New Foundation Retaining Wall Roof Extension

Attached Garage Detached Garage Accessory Building Pole Building Boat House

Insulated: Yes No **Comments:** _____

Dimensions: Length: _____ ft. x Width: _____ ft. x Height: _____ ft. | **Size:** _____ ft²

Finished Areas: Main: _____ ft² | 2nd Storey: _____ ft² | Bsmt: _____ ft²

Start Date: _____ **Estimated Completion Date:** _____