

**MINUTES OF A REGULAR MEETING OF COUNCIL OF THE TOWN OF STOUGHTON HELD ON THURSDAY  
THE 17th DAY OF JANUARY, 2023 IN COUNCIL CHAMBERS AT STOUGHTON, SASKATCHEWAN.**

**Present:**

Councillors Coderre, Hoffman, Zoer, Clark and Mayor Hoffort, and administrator Danielle Hoffman

**Absent:** Councilor Gervais, Ogilvie

**Call to Order:**

A quorum being present, Mayor Hoffort called the meeting to order at 7:00p.m.

**Agenda:**

22/23 Clark/Coderre That the Agenda be accepted as presented.

**Carried**

**Minutes:**

23/23 Zoer/Clark That the minutes for the Regular Meeting held on January 5th be approved as circulated.

**Carried**

**Delegations:**

24/23 Coderre/Zoer To approve the monthly superintendent reports as presented

**Carried**

25/23 Hoffman/Coderre To authorize the purchase of paint for the WTP

**Carried**

**Financial Statements:**

26/23 Clark/Hoffman To approve the financials as presented

**Carried**

**Accounts:**

27/23 Clark/Hoffman That payments of accounts of the attached list covering cheques #11354 – 11397 \$70,195.12

**Carried**

**Board Reports:**

Nothing to report

**Correspondence:**

No correspondence

**Old Business:**

28/23 Clark/Zoer To appoint Dudley and Company as our auditors for 2023

**Carried**

29/23 Hoffman/Coderre To approve policy #21-010 – Payroll guidelines for Public Works Employees

**Carried**

30/23 Coderre/Zoer To approve library appointment for 2023  
**Carried**

31/23 Hoffman/Clark To approve policy #2019-004 – Sick Leave  
**Carried**

32/23 Zoer/Clark To approve policy #23-011 – Vacation and Vacation Pay Out  
**Carried**

33/23 Hoffman/Clark To appoint building officials for 2023  
**Carried**

**New Business:**

34/23 Clark/Coderre That the administrator be authorized to present the Stoughton Credit Union with the proposed sponsorship agreement  
**Carried**

**Administrator’s Report**

35/23 Clark/Hoffman To transfer \$5000 from the rec board to each of the following groups; golf, pool, rink, as per the funds received from the RM in 2022.  
**Carried**

36/23 Hoffman/Clark To transfer \$53,866.73 from the checking account to the savings account as per the w/s infrastructure charge for 2022.  
**Carried**

37/23 Hoffman/Zoer That the Town of Stoughton use the Centralized Board of Revisions for the 2023 tax year at for the annual retainer of \$250/year plus any additional costs we may incur.  
**Carried**

38/23 Clark/Hoffman To authorize the administrator to enter into an agreement with Sasktel for phone services for the next 3 years at \$56.85/phone line per month.  
**Carried**

**Adjournment:**

39/23 Clark That this meeting be adjourned until the regular meeting to be held February 7<sup>th</sup>, 2023 at 7:00p.m.  
**Carried**

\_\_\_\_\_  
Clarence Hoffort, Mayor

\_\_\_\_\_  
D. Hoffman, Administrator