

TOWN OF STOUGHTON

DEVELOPMENT PERMIT APPLICATION

PERMIT # _____

APPLICANT

Name: _____

Address: _____

Telephone: _____ **Email:** _____

REGISTERED OWNER (Same as Applicant: ___)

Name: _____

Address: _____

Telephone: _____ **Email:** _____

PROPERTY – LEGAL DESCRIPTION

Lot: _____ **Block:** _____ **Plan #:** _____

Civic Address: _____

PROPOSED DEVELOPMENT

NEW BUILDING _____ RENOVATION _____ ADDITION _____ MOVING BUILDING _____

DEMOLITION _____ ADDITION OF USE _____ CHANGE OF USE _____ DECK _____

OTHER _____

*Buildings, decks, sheds etc. are required to be larger than 100 sq. ft to warrant a building permit.

DETAILS

Description of Existing Use of Land and/or Building:

Proposed Development and Use:

DISTANCE FROM PROPERTY LINE: (Adhering to minimum lot requirements)

Front: _____ Rear: _____ Side: _____ Side: _____

BUILDING SPECS:

Width: _____ Length: _____ Height: _____

DATES

Proposed Commencement: _____ Proposed Completion: _____

INFORMATION SUBMITTED

____ SITE PLAN: Please attach a site plan with dimensions to an approximate scale, including minimum lot requirements, dimensions of lot and building/development.

____ BUILDING DRAWINGS: Attach drawing with dimensions to an approximate scale.

DECLARATION OF THE APPLICANT

I hereby acknowledge that I have read this application and state that the information contained herein is correct and agree to comply with all Town of Stoughton bylaws and/or Provincial bylaws regulating Building and Occupancy. It being expressly understood that the issue of a Development Permit does not relieve the applicant from complying with all bylaws, or from obtaining any permission required by the Province or the Federal Government.

Date

Signature

DEVELOPMENT PERMIT FEE: \$100.00 (Development permits are valid for six months.)

The development Permit Fee will be returned to the applicant if the application is rejected.

There is no application fee for accessory buildings to a residential use though a Building Permit may be required.

STEP 2:

Once confirmation of approval of the Development Permit has been received, the applicant may complete a Building Permit. These are available on our website, stoughtonsk.ca OR they can be picked up at the town office.