

**MINUTES OF A REGULAR MEETING OF COUNCIL OF THE TOWN OF STOUGHTON HELD ON THURSDAY
THE 5th DAY OF JANUARY, 2023 IN COUNCIL CHAMBERS AT STOUGHTON, SASKATCHEWAN.**

Present:

Councillors Coderre, Hoffman, Gervais, Zoer, Ogilvie and Mayor Hoffort, and administrator Danielle Hoffman

Absent: Councilor Clark,

Call to Order:

A quorum being present, Mayor Hoffort called the meeting to order at 7:00p.m.

Agenda:

1/23 Ogilvie/Hoffman That the Agenda be accepted as presented.

Carried

Minutes:

2/23 Hoffman/Gervais That the minutes for the Regular Meeting held on January 5th be approved as circulated.

Carried

Delegations:

No Motions needed

Steve Massel – 7pm – Office at the rink

Tom Creighton – 7:30 – Hydrants, McLean grade, schedule for rink, inventory list

Financial Statements:

None to be reviewed this meeting

Accounts:

3/23 Zoer/Ogilvie

That payments of accounts of the attached list covering cheques #11327-11351 -\$34455.52

Carried

Board Reports:

Emo Officers –

Taylor Park – no broom on Taylor Park sidewalks for snow removal

Streets/Sidewalks – fire hydrant

Golf Course – Credit Union donation

Pool – Fundraiser, grant for shade

Correspondence:

4/23 Coderre/Zoer

To file correspondence

Carried

Old Business:

Nothing to report

New Business:

5/23 Gervais/Zoer

To approve policy # 21-010 – Payroll Guidelines for Public Works Employees

Carried

6/23 Ogilvie/Gervais

To approve policy number 20-008 – Bereavement Leave

Carried

7/23 Zoer/Hoffman

To appoint Trobert as our lawyer for 2023

Carried

8/23 Hoffman/Gervais To appoint the Stoughton Vet Clinic for 2023
Carried

9/23 Zoer/Ogilvie To approve the Town of Stoughton Employee Code of Conduct
Carried

10/23 Zoer/Hoffman That Jade Larose, office clerk, wage be increased by \$1 to \$22/hour
Carried

11/23 Ogilvie/Hoffman That all Public Works employees receive a \$.50/hour raise. New wages as follows:
Lincoln Adams - \$23.50, Kyle Wilton - \$22.50, Tom Creighton - \$59,800/year
Carried

12/23 Hoffman/Ogilvie That Carmen Russel and Carol Dickie receive a 5% raise. New wages as follows:
Carmen Russel - \$15.75, Carol Dickie - \$31.50
Carried

Administrator, Danielle Hoffman and Councilor Hoffman left chambers at 8:56pm.
Administrator Danielle Hoffman and Councilor Hoffman returned to chambers at 9:06pm

13/23 Gervais/Zoer That the administrator, Danielle Hoffman, receive a 10% raise and an extra week's holidays.
New wage is \$66,000/year and 4 weeks holidays.
Carried

Administrator's Report

14/23 Coderre/Gervais That the administrator be authorized to apply for an extension for our current contract with the
Municipal Economic Enhancement Program 2020. The expiration date was 2022.
Carried

15/23 Gervais/Hoffman That the municipality of Stoughton has met the following eligibility requirements for the MSR
grant:
* Submission of the 2022 audited financial statement to the Ministry of Government Relations
* Submission of the 2022 reporting on Municipal Waterworks to the Ministry of Government
Relations
* In good standings with respect and remittance of Education Property Taxes
* Adoption of a Council Procedure Bylaw
* Adoption of an Employee Code of Conduct
* All members of council have filed and annual updated their public disclosure statements
That we authorize the administrator to sign the declaration of eligibility and submit to the
Ministry of Government Relations.
Carried

16/23 Ogilvie/Coderre That the council send a letter to The Honorable Don McMorris expressing our support of
Moving the Municipal Election from November to September
Carried

17/23 Hoffman/Zoer That the administrator be authorized to apply for the Co-op Community Spaces grant for
the campground washrooms and naming rights
Carried

18/23 Ogilvie/Hoffman To purchase a laptop from Clarence Hoffort in the amount of \$400 for the Recreation Facility Manager

Carried

19/23 Ogilvie/Zoer To authorize the administrator to take holidays from May 1-12th, 2023

Carried

20/23 Ogilvie/Coderre To purchase 8 – 14 inch laptops from Walmart at the cost of \$199 each for council.

Carried

21/23 Coderre/Zoer To purchase another computer screen for the office for \$160

Carried

Adjournment:

22/23 Zoer

That this meeting be adjourned until the regular meeting to be held January 17th, 2023 at 7:00p.m.

Carried

Clarence Hoffort, Mayor

D. Hoffman, Administrator