

**MINUTES OF A REGULAR MEETING OF COUNCIL OF THE TOWN OF STOUGHTON HELD ON TUESDAY  
THE 7TH DAY OF NOVEMBER, 2023 IN COUNCIL CHAMBERS AT STOUGHTON, SASKATCHEWAN.**

**Present:**

Councilors Shirley Coderre, Stephanie Zoer, Stefan Clark, Mayor Clarence Hoffort, and Administrator Danielle Hoffman

**Absent:** Councilor Scott Ogilvie and Brad Gervais

**Call to Order:**

A quorum being present, Mayor Hoffort called the meeting to order at 7:02pm.

**Agenda:**

**287/23 Coderre/Zoer** That the Agenda be accepted as presented. **Carried**

**Declaration of conflict:**

**None.**

**Minutes:**

**288/23 Zoer/Coderre** That the minutes for the Regular Meeting held on October 17, 2023 be approved as Circulated with the rescinding of motion number 283/23.

**Carried**

**Delegations:**

**289/23 Clark/Zoer** To approve public works reports as presented.

**Carried**

**290/23 Clark/Coderre** To approve the public works foreman holidays from November 13-17, 2023 and December 18-22, 2023.

**Carried**

**291/23 Clark/Coderre** To approve the recreation managers reports as presented.

**Carried**

**Accounts:**

**292/23 Clark/Zoer** That payments of accounts of the attached list covering cheques #11999-12023 in the amount of \$51,785.61 be accepted as presented.

**Carried**

**Financial Statements:**

**Board Reports:**

**293/23 Clark/Zoer** To allow Dale Fowlow to place a headstone between plot 72 & 73 at the cemetery.

**Carried**

**Correspondence:**

**294/23 Clark/Zoer** To file correspondence

**Carried**

**Old Business:**

**Reviewed AHJ information as well as Crime Watch information. Will review AHJ in January and Crime Watch at the November 21<sup>st</sup> meeting.**

**New Business:**

**295/23 Coderre/Clark**

To accept engagement letter for 2023 audit from Dudley and Company

**Carried**

**296/23 Clark/Coderre**

To incorporate a probationary period of 3 months before commencing the benefit plan for new employees unless otherwise waived by the council, effective immediately.

**Carried**

**297/23 Clark/Zoer**

To resend motion 265/23 from the September 19<sup>th</sup> meeting as Councilor Hoffman will wait his 3 month probationary period before resigning from council.

**Carried**

**The November 11<sup>th</sup> stat, Remembrance Day, that falls on a Saturday, will be recognized for all town employees either on Friday the 10<sup>th</sup> or Monday 13<sup>th</sup> The employee's will stager their day off to ensure that the office and public works remains open both these days.**

**Administrator's Report**

**298/23 Zoer/Clark**

To table the Genco quote for pavement until the administrator talks to the DOH about cost sharing for the area on highway 47.

**Carried**

**Discussion**

- 1.To look at having our Christmas Party December 14<sup>th</sup> or 19<sup>th</sup>**
- 2. Due to Welcome to Winter falling on the first council meeting night in December, the council will only have one(1) meeting in December and it will be on December 12<sup>th</sup>.**

**Adjournment:**

**299/23 Coderre**

That this meeting be adjourned at 9:08 pm until the regular meeting to be held November 21st, 2023 at 7:00p.m.

**Carried**

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Clarence Hoffort, Mayor

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Danielle Hoffman, Administrator