

**MINUTES OF A REGULAR MEETING OF COUNCIL OF THE TOWN OF STOUGHTON HELD ON TUESDAY
THE 7th DAY OF JANUARY, 2025 IN COUNCIL CHAMBERS AT STOUGHTON, SASKATCHEWAN.**

Present:

Councilors, Kim Butler, Anthony Campbell, Shirley Coderre, Chris Griffin, Brad Gervais, Cory Ohrling, Mayor Stefan Clark and Administrator Danielle Hoffman

Absent:

Call to Order:

A quorum being present, Mayor Clark called the meeting to order at 7:04pm.

Agenda:

1/25 Griffin/Coderre That the Agenda be accepted as presented. **Carried**

Declaration of conflict: **Coderre for accounts.**

Minutes:

2/25 Butler/Griffin That the minutes for the Regular Meeting held on November 19, 2024 be approved as circulated with the change in numbering. Numbering of resolutions should be 286 -298,292 was used twice. **Carried**

Delegations:

3/25 Gervais/Campbell **Tom – 7:15**
To approve the public works reports for November and December 2024.

Councilor Coderre left chambers at 7:20pm. Council Coderre returned to chambers at approximately 7:28pm.

Accounts:

4/25 Butler/Gervais That payments of accounts of the attached list covering cheques #12780-12829 in the amount of \$964,029.87.
That the following online payments be approved; **\$7261.64 (SaskPower)** **Carried**

Financial Statements:

5/25 Ohrling/Coderre To accept the financials as presented. **Carried**

Board reports: **Nothing to report**

Correspondence:

6/25 Butler/Griffin To approve request to participate in the Chamber of Commerce Golden West radio ads at a monthly cost of \$50/month. **Carried**

7/25 Campbell/Gervais To file correspondence. **Carried**

Old Business:

8/25 Coderre/Griffin To remove Derek Hoffman as a signing authority from the Credit Union bank account. **Carried**

New Business:

9/25	Griffin/Ohrling	To appoint Trobert as our lawyer for 2025. <u>Carried</u>
10/25	Butler/Gervais	To appoint the Stoughton Vet Clinic as our pound for 2025. <u>Carried</u>
11/25	Coderre/Campbell	To appoint PBI as our building inspectors for 2025. <u>Carried</u>
12/25	Gervais/Coderre	To appoint Centralized Board of Revisions for our Board of Revisions for 2025. <u>Carried</u>
13/25	Butler/Ohrling	To appoint Dudley and Company as our auditors for 2025. <u>Carried</u>
14/25	Coderre/Butler	<p>That the municipality of Stoughton has met the following eligibility requirements for the MSR grant:</p> <ul style="list-style-type: none">* Submission of the 2023 audited financial statement to the Ministry of Government Relations* Submission of the 2023 reporting on Municipal Waterworks to the Ministry of Government Relations* In good standings with respect and remittance of Education Property Taxes* Adoption of a Council Procedure Bylaw* Adoption of an Employee Code of Conduct* All members of council have filed and annual updated their public disclosure statements <p>That we understand if any requirements are not met, our municipality Revenue Sharing Grant (MRS) may be withheld until all requirements are met.</p> <p>That we authorize the administrator to sign the declaration of eligibility and submit to the Ministry of Government Relations.</p> <u>Carried</u>
15/25	Griffin/Campbell	To acknowledge that the CAO presented the appropriate bonds as per legislation to the council. <u>Carried</u>
16/25	Gervais/Griffin	To approve the Town of Stoughton Employee Code of Conduct policy. <u>Carried</u>
17/25	Ohrling/Griffin	To approve policy number 2023-011 – Annual Vacation & Vacation Payout <u>Carried</u>

Administration:

18/25 Gervais/Butler

That we transfer \$277,323.43 from the checking account to the savings account for the waterline reimbursements.

Carried

Adjournment:

19/25 Gervais

That this meeting be adjourned at 9:33pm

Carried

Stefan Clark, Mayor

D. Hoffman, CAO