

**MINUTES OF A REGULAR MEETING OF COUNCIL OF THE TOWN OF STOUGHTON HELD ON TUESDAY  
THE 18th DAY OF NOVEMBER 2025 IN COUNCIL CHAMBERS AT STOUGHTON, SASKATCHEWAN.**

**Present:**

Councilors Anthony Campbell, Shirley Coderre, Chris Griffin, Cory Ohrling, Deputy Mayor Brad Gervais and Administrator Danielle Hoffman

**Absent:** Mayor Stefan Clark, Councilor Kim Butler

**Call to Order:**

A quorum being present, acting chair, Deputy Mayor Brad Gervais called the meeting to order at 7:02pm.

**Agenda:**

**285/25 Coderre/Ohrling** That the agenda be accepted as presented.

**Carried**

**Declaration of conflict:**

**Coderre and Gervais for accounts**

**Minutes:**

**286/25 Campbell/Ohrling** That the minutes for the Regular Meeting held on November 4th, 2025 be approved as circulated.

**Carried**

**Delegations:**

**287/25 Griffin/Coderre** To approve the recreation report as presented.

**Carried**

**Councilor Coderre left chambers at 7:24pm.**

**Accounts:**

**288/25 Griffin/Ohrling** That payments of accounts of the attached list covering cheques #13493 - 13529 in the amount of \$84,066.43 and online payment to SaskPower in the amount of \$9034.85 be approved as presented

**Carried**

**Councilor Coderre returned to chambers at 7:36pm**

**Financial Statements:**

**289/25 Campbell/Griffin** To approve the financial as presented.

**Correspondence:**

**290/25 Ohrling/Coderre** To file correspondence

**Carried**

**New Business:**

**291/25 Coderre/Ohrling** That Bylaw #487/25, being a bylaw for the Establishment of the Duties and Powers of the CAO be introduced and given a first reading.

**Carried**

292/25	Griffin/Campbell	That Bylaw #487/25 be given a second reading.	<u>Carried</u>
293/25	Ohrling/Coderre	That Bylaw #487/25, being a bylaw for the Establishment of the Duties and Powers of the CAO be introduced and given a third reading.	<u>Carried</u>
294/25	Campbell/Griffin	That Bylaw #487/25 be given a third reading and hereby adopted.	<u>Carried</u>
295/25	Coderre/Campbell	To approve the appointment of Nathan Brodner and Chantel Terry as Licensed Building Inspectors through PBI.	<u>Carried</u>
296/25	Coderre/Orling	To approve the request from the Stoughton Community Players to print their programs through the town office and to give them a water certificate in the amount of \$200.40 for their raffle basket.	<u>Carried</u>
297/25	Campbell/Ohrling	That council accepts the quote from Crossroads Electric for the work required to be done as presented.	<u>Carried</u>
<u>Administrator Report:</u>			
298/25	Griffin/Ohrling	To only hold one council meeting in December and to have it be held on December 9 <sup>th</sup> at 7pm.	<u>Carried</u>
299/25	Ohrling/Campbell	To approve a budget for the Welcome to Winter Gingerbread Competition for prizes and supplies of \$200.	<u>Carried</u>
300/25	Coderre/Campbell	To transfer \$50,000 from the reserve account to the checking account for the purchase of the playground equipment.	<u>Carried</u>
301/25	Griffin/Campbell	To approve the change in payroll for town employees from monthly to bi-weekly, effective January 2026.	<u>Carried</u>

**Adjournment:**  
302/25 Coderre

That this meeting be adjourned at 9:11 pm.

**Carried**

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Stefan Clark, Mayor

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D. Hoffman, CAO