MINUTES OF A REGULAR MEETING OF COUNCIL OF THE TOWN OF STOUGHTON HELD ON TUESDAY THE 20th DAY OF JANUARY 2026 IN COUNCIL CHAMBERS AT STOUGHTON, SASKATCHEWAN.

Present: Councilors Kim Butler, Anthony Campbell, Shirley Coderre, Cory Ohrling, Brad Gervais, Chris Griffin, Mayor Stefan Clark and Administrator Danielle Hoffman

Absent:

Call to Order:
A quorum being present, chair, Mayor Stefan Clark called the meeting to order at 7:00pm.

Agenda:
15/26 Gervais/Campbell That the agenda be accepted as presented.

Carried

Declaration of conflict: **Coderre for Accounts**

Minutes:
16/26 Coderre/Campbell That the minutes for the Regular Meeting held on January 6, 2026 be approved as circulated.

Carried

Delegations:
17/26 Ohrling/Butler To approve the purchase of parts to replace the brakes on the town truck in the amount of $407.97 from PartsAvatra.ca.

Carried

18/26 Campbell/Butler To approve the public works foreman to attend the Public Works Conference in Saskatoon from February 24 – 26 with the cost of the conference, hotel, mileage and daily meal per diems to be covered by the town.

Carried

19/26 Gervais To go in camera at 7:11pm to discuss HR

20/26 Ohrling To go out of camera at 7:20pm.

21/26 Gervais/Griffin To approve the public works report as presented.

Carried

Accounts:
22/26 Ohrling/Butler That payments of accounts of the attached list covering cheques # 13569 - 13629 in the amount of $86,714.85.
Online Payments to SaskPower in the amount of $9470.56, Collabria - $2022.32

Carried

Financial Statements:
23/26 Gervais/Campbell To approve the financials as presented.

Carried

Correspondence:

24/26 Gervais/Butler To file correspondence

Carried

Old Business:

25/26 Campbell/Coderre To start the process to pave Richardson Ave as a Local Improvement as per the Local Improvement Act with the following guidelines:
- 50% of the total cost is charged to the homeowner and 50% of the total will be paid by the town
- Payments can be made by homeowners in full or installments over 7 years
- If installments are made, the first 3 years will be at 0% interest, after that interest will incur annually at 3.5%

Carried

New Business:

26/26 Gervais/Campbell To approve the request for donation from the 4H club in the way of prizes totaling $100.

Carried

27/26 Coderre/Butler To approve the request from the Stoughton Legion in the way of sponsoring a coffee break to the maximum amount of $100.

Carried

28/26 Ohrling/Gervais To approve the Code of Conduct, Policy number 2016-001 as presented.

Carried

29/26 Butler/Ohrling To approve the Annual Vacation Policy, number 2023-0011 as presented.

Carried

30/26 Campbell/Butler To approve the CAO Employment Agreement as presented.

Carried

31/26 Coderre/Gervais That council indemnity be set out as follows:
Council Meetings – Mayor at $200, Councilors at $160 per meeting
Committee and board meetings at $60/per meeting up to 2 hours, an additional $60 for any meeting over 2 hours
Per Diems at $150 for a full day and $75 for a half day
Travel and Meal Allowance – Breakfast - $16.00, Lunch - $18.00. Supper - $25.00,
Mileage at $0.5548 per KM

Carried

32/26 Gervais/Ohrling To approve the following wage increase effective January 1st, 2026:
Jade Larose, office clerk, wage to be increased by $0.75 to $25/hour
Derek Hoffman, laborer, wage to be increase by $2.00 to $31.50/hour
Daniel Sanders to moved to an annual salary of $67,000/year
Barna Toth – to receive a $1.00 increase to $16.50/hour
Joseph Elek -to receive a $3.65 increase to $19/hour
Carol Dickie, clinic nurse, to be increased by $1.00 to $35.65/hour
Kirscen Rulloda to receive a 5% increase to $52,500/year
Danielle Hoffman to receive a 3% increase to $84,500/year

Carried

33/26 Coderre/Ohrling That the municipality of Stoughton has met the following eligibility requirements for the MSR grant:

* Submission of the 2024 audited financial statement to the Ministry of Government Relations
* Submission of the 2024 reporting on Municipal Waterworks to the Ministry of Government Relations
* In good standings with respect and remittance of Education Property Taxes
* Adoption of a Council Procedure Bylaw
* Adoption of an Employee Code of Conduct
* All members of council have filed and annual updated their public disclosure statements

That we understand if any requirements are not met, our municipality Revenue Sharing Grant (MRS) may be withheld until all requirements are met.

That we authorize the administrator to sign the declaration of eligibility and submit to the Ministry of Government Relations.

Carried

34/26 Gervais/Campbell That pursuant to Subsection 220(1) of The Municipalities Act, the Town of Stoughton appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31,2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, TylerShandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

SECRETARY
That pursuant to Subsection 221(1) of The Municipalities Act, the Town of Stoughton appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Administration:

35/26 Campbell/Griffin That we decline to join SK Recycles for our recycle and look further into the option of becoming an affiliated member of the Red Coat Waste Resource Authority.

Carried

Adjournment:

36/26 Gervais That this meeting be adjourned at 9:50 p.m.

Carried

_____ _____

Stefan Clark, Mayor D. Hoffman, CAO